

FILED FOR RECORD
IN MY OFFICE
AT 3:00 O'CLOCK P M

JUN 12 2019

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 28th day of May, 2019, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner David Cole gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the separation of Clarissa Monreal as a Clerk with Panola County Justice of the Peace, Precincts #1 and #4 effective May 10, 2019 at 9:00 AM.
- b. To record the termination of Logan Harris as a Reserve Deputy with the Panola County Sheriff's Department effective May 9, 2019.
- c. To record the retirement of Terry Barr, an Operator for Panola County Road and Bridge Department, Precinct #4 effective May 10, 2019.
- d. To record a change in status of employment for Greg Almeida from Patrol Lieutenant with the Panola County Sheriff's Department to Bailiff/Security Officer for the 123rd Judicial District Court and County Court at Law effective May 27, 2019 at the rate of \$22.07 per hour.

- e. To record an increase in salary to \$15.39 per hour for Hunter Hutto, Detention Officer with the Panola County Sheriff's Department effective May 25, 2019.
- f. To record the retirement of Thelma Jones as a Deputy Clerk with the Panola County Tax Office effective June 28, 2019 at 4:30 PM
- g. To record a change in status of employment for Daniel Alan Smith from Patrol Sergeant to Patrol Lieutenant with the Panola County Sheriff's Department effective May 28, 2019 at the rate of \$22.07 per hour.
- h. To record the employment of Chadd Gray as a Patrol Deputy with the Panola County Sheriff's Department effective May 28, 2019 at the rate of \$21.28 per hour.
- i. To record the separation of Robert Tinkle as an Operator with the Panola County Road and Bridge Department, Precinct #1 effective May 23, 2019 at 5:00 PM.
- j. To record a change in status of employment for Rans Mullins from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective May 25, 2019 at the rate of \$16.93 per hour.
- k. To record the employment of Devin Simonson as a Detention Officer with the Panola County Sheriff's Department effective May 29, 2019 at the rate of \$14.19 per hour.
- l. To record the resignation of Nikki Moore as a Detention Corporal with the Panola County Sheriff's Department effective May 24, 2019.

ROAD & BRIDGE

- a. To accept and record a donation of SB2 rock and 3X5 rock from Rockcliff for use by the Panola County Road and Bridge Department, Precinct #3 on Panola County Road #302.
- b. To approve and record a request by Comstock Oil and Gas, Louisiana LLC to place a 10" flat line within the right-of-way of Panola County Road #3122 (West Road).

MISCELLANEOUS

- a. To record a letter from Rusk County Commissioners' Court terminating existing Mutual Aid Agreements.
- b. To approve and record Panola County Investment Report for 1st Quarter Fiscal Year 2019.
- c. To approve and record 2019 Budget Amendment No. 10.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Constable, Precincts #2 and #3 Mitch Norton; PCSD Senior Detention Officer Jared Bailey; Panola County Justice of the Peace, Precincts #1 and #4 David A. Gray; Panola County Tax Assessor/Collector Chief Deputy Cassandra Brooks; Panola County Tax Assessor/Collector Holly Gibbs; PCSD

Deputy Brant Shrell; PCSD Criminal Investigator-Lieutenant Sarah Fields; PCSD Detention Officer Hunter Hutto; PCSD Detention Corporal Joyce Wilder; PCSD Deputies Travis Curry, Richard Mojica, James Ferris, Jake Samford, Josh Nagle and Jeremy Nagle.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

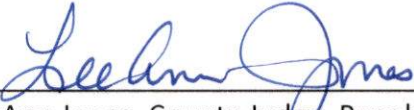
5. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner David A. Cole moved and Commissioner Ronnie LaGrone seconded the motion to approve the employment of James Barton as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #2 effective upon successful completion of physical and drug test at the rate of \$18.27 per hour effective June 10, 2019. The motion passed unanimously. SEE LETTER ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve the employment of Roy Avery as a Temporary Operator with the Panola County Road and Bridge Department at the rate of \$18.27 per hour effective May 29, 2019. The motion passed by a vote of 4-0-1 with Commissioner David Cole abstaining. SEE LETTER ATTACHED. SEE CONSENT ITEMS IN COMMISSIONERS' COURT MINUTES FOR JUNE 11, 2019.
9. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve the employment of Timothy Tate as a Truck Driver with Panola County Road and Bridge Department, Precinct #4 effective upon completion of physical and drug test at the rate of \$16.73 per hour effective June 10, 2019. The motion passed unanimously. SEE LETTER ATTACHED.
10. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve the purchase of a 2019 F-350 crew cab 4 X 4 from Grande Truck Center through BuyBoard Contract #521-16 for use by the Panola County Road and Bridge Department, Precinct #2. The motion passed unanimously. SEE QUOTE ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner David A. Cole seconded the motion to authorize the Panola County Road and Bridge Department and Panola County Sheriff's Department to select preapproved safety equipment available through TAC Risk Management Pool. The motion passed unanimously. SEE INFORMATION ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an Engagement Letter from Rachael Payne, CPA, PLLC with regard to financial statement information applicable to the Panola County Retiree Health Benefits Trust Fund. The motion passed unanimously. SEE ENGAGEMENT LETTER ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve a Fuel Terminal Purchase Agreement between QT Pod, LLC and Panola County, and to approve the Subscription Service Agreement between QT Pod, LLC and

Panola County in reference to a credit card machine located at Panola County Airport – Sharpe Field. The motion passed unanimously. SEE AGREEMENTS ATTACHED.

14. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to proclaim the month of May, 2019 Elder Abuse Prevention Month in Panola County. The motion passed unanimously. SEE PROCLAMATION ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to authorize the County Judge to submit a request for Economic Development Funds forfeited by Deep East Texas Electric Co-op and other electric co-ops as unclaimed capital credits. The motion passed unanimously. SEE INFORMATION ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a revision to Section 5.04 (Workers' Compensation) of the Panola County Employee Handbook. The motion passed unanimously. SEE REVISION TO HANDBOOK ATTACHED.
17. Commissioner Ronnie LaGrone moved and David A. Cole seconded the motion to approve a Citibank One Card Program through Texas Co-op Program, Texas SmartBuy, for the purchase of juror meals and necessary items for a Panola County Jury. The motion passed unanimously. SEE INFORMATION ATTACHED.
18. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve and record the appointment of Tommy Earle, Panola County Building Maintenance Supervisor, to the position of Emergency Management Coordinator as designated by the County Judge pursuant to Texas Government Code Section 418.1015, at the currently budgeted emergency management supplement rate of \$500.00 monthly, effective May 28, 2019. The motion passed unanimously. SEE APPOINTMENT AND INFORMATION ATTACHED.
19. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve an estimate from Non-Typical Oilfield Services for repair to a damaged fence at Panola County Airport – Sharpe Field. The motion passed unanimously. SEE QUOTE ATTACHED.
20. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve Lease Agreements for Panola County Airport – Sharpe Field between Panola County and Harold A. Campbell, Jr., Douglas Knight and Lynn Stanley. The motion passed unanimously. SEE LEASE AGREEMENTS ATTACHED.
21. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to authorize the County Auditor to advertise for sealed bids for bridge construction for the Panola County Road and Bridge Department. Bids will be opened June 25, 2019 at 1:30 PM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. The motion passed unanimously. SEE INVITATION TO BID ATTACHED.
22. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize Commissioner Ronnie LaGrone to negotiate with the City of Carthage to exchange the real estate consisting of the city square for the real estate consisting of 100 ft. in front and 100 ft. behind the Exposition Building located on the south loop, and then to proceed with plans for the new Voting Operations/Ag Extension Office Facility located at the Panola County Expo Building. The motion passed unanimously. SEE PRELIMINARY BUILDING PLAN ATTACHED.

The meeting was adjourned at 2:13 PM.

Dated this 28th day of May, 2019.



LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for May 28, 2019.



Bobbie Davis, County Clerk, Panola County, Texas

6/11

Date

